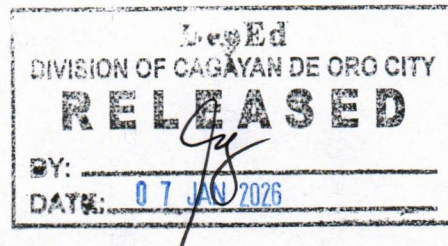




Republic of the Philippines
Department of Education
REGION X

DIVISION OF CAGAYAN DE ORO CITY
Office of the Schools Division Superintendent



Office of the Schools Division Superintendent

January 7, 2026

DIVISION MEMORANDUM

No. 15 s.2025

Re-Orientation and Refresher Session on the Preparation of the Project Procurement Management Plan (PPMP)

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD Curriculum Implementation Division Personnel Schools Governance and Operations Division Personnel
Office of the Schools Division Superintendent Division Personnel
This Division

1. In accordance with Republic Act No. 12009 and its implementing guidelines, the Division of Cagayan de Oro will conduct a Re-Orientation and Refresher Session on the Preparation of the Project Procurement Management Plan (PPMP) on January 13, 2026 at the Division Function Room.
2. This initiative aims to strengthen the capacity of the division personnel in planning, documenting, and implementing procurement activities in compliance with current government procurement policies.
3. The session will be attended by CID, SGOD, and OSDS personnel specifically assigned as program holders (list attached).
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all personnel regardless of disability, sexual orientation, gender, age, religion and ethnicity
5. This office directs the immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: N o n e
To be indicated in the Perpetual Index
under the following subjects:

BIDS AND AWARDS
COMMITTEE

DM001 – OSDS AKR
December 7, 2026



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List of Participants

TWG		
1	ROY ANGELO E. GAZO	Schools Division Superintendent
2	AUDIE S. BORRES	Assistant Schools Division Superintendent
3	ROSALIO R. VITORILLO	Chief Education Supervisor
4	JEAN S. MACASERO	Chief Education Supervisor
5	RISA BEA SOCORRO M. BORRES	Administrative Officer V
6	CYNTHIA A. YAÑEZ	Public Schools District Supervisor
7	RAY O. MAGHUYOP	Education Program Supervisor
8	BALDOMERO MARK B. MESO III	Medical Officer II
9	JERRY P. TARUC	Public Schools District Supervisor
10	ALMIRA K. REYES	Administrative Assistant III (BAC)
11	DOREEN A. DAITOL	Administrative Assistant III (BAC)
12	BRIAN F. PASIGAY	Administrative Aide VI
13	MARY JOY REJAS LUMOD	administrative officer ii
Program Holders		
14	CHARLYN S. BAYLON	Public Schools District Supervisor
15	EVELYN Q. SUMANDA	Education Program Supervisor
16	JANUARY GAY T. VALENZONA	Education Program Supervisor
17	JUAN A. MINGO	Education Program Supervisor
18	MARGIE G. ANDRADE	Public Schools District Supervisor
19	MILAGROS P. RECAMADAS	Public Schools District Supervisor
20	PARAIDA D. ORANGOT	Public Schools District Supervisor
21	PHOEBE W. TARUC	Education Program Supervisor
22	ROCHELLE A. LUZANO	Education Program Supervisor
23	RUBENETH V. SALAZAR	Education Program Specialist II
24	SHIRLEY A. MERIDA	Asst. Chief Education Supervisor
25	SYLVIO C. CARCILLER	Education Program Supervisor
26	ALVIC MARIE S. FRANCISCO	Education Program Specialist II
27	AMOR A. RADAZA	Education Program Specialist II
28	BEVERLY ANNE E. NICOLASORA	Senior Education Program Specialist
29	DEROLD MARL S. AVES	Senior Education Program Specialist
30	ELEANOR CONSEJO H. ROLLAN	Senior Education Program Specialist
31	ENGR. ELY V. MAMACLAY II	Engineer III
32	JAIRUS JOHN M. GOCHUCO	Project Development Officer I
33	LOREDELLE L. TACANDONG	Project Development Officer I
34	MARY CARESS T. GALONO	Education Program Specialist II
35	RODEL S. MEGOLLAS	Planning Officer III
36	ROMEO B. ACLO	Asst. Chief Education Supervisor
37	ROY H. LUMBAN	Senior Education Program Specialist
38	RYAN Q. BLANCO	Project Development Officer II
39	PURCIA ANG	SSP FOCAL
40	JAMCEL A. CHACON	Dentist II
41	KITO - KRISTIAN N. FRANCISCO	NURSE II
42	PAULINE ANGARA	NURSE II
43	SHARON T. POLACOS	NURSE II
44	JOAN T. ARSUA	NURSE II

45	EDSELYN L. SALIDO	NURSE II
46	FRANCIS TAGADIAD	NURSE II
47	AMOR FAJARDO	NURSE II
48	KARLA YVONNE LOBITE	NURSE II
49	HERLIE ONTOY	NURSE II
50	MICHELE PABELIC	NURSE II
51	ANGELA VINCENT T. CORRALES	Administrative Officer III
52	DARLENE B. PALAMINE	Administrative Officer II
53	GEMMA P. PAJAYON	Administrative Officer IV
54	IGNACIO A. GABULE JR.	Administrative Officer IV
55	JAMES ROBERTO Z. SIJO	Information Technology Officer I
56	NOELFRED B. BALAROTE	Administrative Aide VI
57	CHARISSE MAY CEBRIAN	ADMINISTRATIVE ASSISTANT III
58	Shiela Blanco	Adminisitrative Assistant III
59	Charisse Udang	Adminisitrative Assistant III
60	Christian Murillo	Administrative Officer IV
61	LAURENCE EDGARDO DEL PUERTO	Attorney III
62	Ma. Angelina H. Bucad	Administrative Officer II